

Department of Microbiology
S. K. Medical College, Muzaffarpur

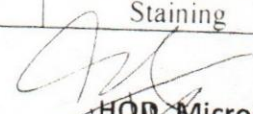
Weekly Performance Report (26.03.18 to 01.04.18)

Letter No.- Micro-187/18

Dated:- 31/4/18

Date	Day	UG / Para Medical	Time of Class	Name of Teacher	Topic	Lab. Work (9:30 AM onwards)
26.03.18	Mon	2015 Batch (Theory Class)	9:00-10:00 AM	Dr. Amit Prakash	Bacteriology	Extra Class
		2015 Batch	10:00-11:00 AM	Dr. R. N. Sharma	Immunology	Extra Class
		2015 Batch	11:00-12:00 PM	Dr. Kumari Milan	Gen. Microbiology	Extra Class
		2015 Batch (Practical Class)	02:00-04:00 PM	All Teachers	Revision of ASO RA	Extra Class (Group B)
27.03.18	Tues	2016 Batch	12:00 – 1:00 PM	Dr. Shashi Kishor	Virology	All Teachers
		2015 Batch	09:00-10:00 AM	Dr. Shashi Kishor	Virology	Extra Class
		2015 Batch	10:00-11:00 AM	Dr. Prakash Kr. Mishra	Parasitology	Extra Class
		2015 Batch	11:00-12:00 PM	Dr. Shashi Kishor	Virology	Extra Class
		2015 Batch (Practical Class)	02:00-04:00 PM	All Teachers	Revision of stool exam.	Extra Class (Group A)
28.03.18	Wed	2016 Batch	12:00 – 1:00 PM	Dr. Kumari Milan	Bacteriology	
		2015 Batch	09:00-10:00 AM	Dr. Ranjeet Kumar	Gen. Bacteriology	Extra Class
		2015 Batch	10:00-11:00 AM	Dr. A. K. Mishra	Bacteriology	Extra Class
		2015 Batch	11:00-12:00 PM	Dr. Prakash Kr. Mishra	Parasitology	Extra Class
		2015 Batch (Practical Class)	02:00-04:00 PM	All Teachers	Revision of AFB Staining	Extra Class (Group B)
29.03.18	Thurs	-	Mahavir Jayanti	-	-	-
30.03.18	Fri	-	Good Friday	-	-	-
31.03.18	Sat	2016 Batch	11:00-12:00 PM	Dr. Shashi Kishor	Virology	Extra Class
		2016 Batch	2:00-4:00 PM	Dr. Prakash Kr. Mishra	Parasitology	Extra Class
		2015 Batch	9:00-10:00 AM	Dr. Prakash Kr. Mishra	Parasitology	Extra Class
		2015 Batch	10:00-11:00 AM	Dr. Shashi Kishor	Bacteriology	Extra Class
		2015 Batch	11:00-12:00 PM	Dr. Ranjit Kumar	Gen. Bacteriology	Extra Class

		2015 Batch (Practical)	2:00-4:00 PM	All Teachers	Revision of AFB Staining	All Teacher
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HOD, Microbiology
2/4/18
S.K. Medical College, Muz.

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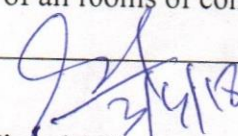
As per direction of Principal order letter no.-1338/17 dated-23.06.17

Weekly work log book – 26.03.18 to 01.04.18

Letter No.- *micro-183/18*

Dated:- *3/4/18*

S. N.	Name of staff	Designation	Details of done the work
1	Sri Upendra Kumar Nirala	Data Entry Operator (IDSP)	IDSP related report collecting, compiling & sending Departmental clerical work as per direction of HOD, Microbiology. Principal Office work as per direction of Principal.
2	Sri Dhiraj Vivek Sheel	Lab. Technician	Done the work of store, Lab & as per direction of HOD and other works.
3	Sri Sunil Kumar	Lab. Technician	Culture reporting, sterilization, sample collection, culture & sensitivity work
4	Sri Shyam Kumar	Lab. Technician (On Deputation)	Patient's registration and report preparation work
5	Sri Awadhesh Prasad Das	Lab. Technician	Virology work, IDSP register maintain & other departmental work
6-	Sri Pawan Kumar	Lab. Technician	Sample collection and testing
7	Sri Abhay Kumar Mishra	Lab Attendant	Report distribution & others laboratory works.
8	Sri Braj Mohan Ram	Lab Attendant	Patient's Report distribution in ward, Culture tube sterilization, report signed by officer & others laboratory works
9	Sri Raj Kumar Sah	Ward Attendant	Done the all work, as per direction of HOD.
10	Sri Nathuni Ram	Sweeper (Outsource)	Done the Cleaning work of all rooms of concerning department


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